

Therapist: \_\_\_\_\_

**Interface Center  
NEW CLIENT FORM**

**Client Information- please print**

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Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Sex: \_\_\_\_\_

Address: \_\_\_\_\_ SS# \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Marital Status: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Leave messages: Home \_\_\_ Work \_\_\_ Cell \_\_\_ Email: \_\_\_\_\_

Primary Care Physician: \_\_\_\_\_ Phone: \_\_\_\_\_

Permission to Contact Physician: Yes \_\_\_ No \_\_\_

Employment Status: Employed \_\_\_ Student \_\_\_ Retired \_\_\_ Disabled \_\_\_ Unemployed \_\_\_

Employer/School Name: \_\_\_\_\_

In Case of Emergency: \_\_\_\_\_ Phone: \_\_\_\_\_

**Primary Insurance- this section MUST BE COMPLETED if patient is NOT the policy holder**

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\*Insurance Carrier: \_\_\_\_\_ \*Policy ID#: \_\_\_\_\_

\*Policy Holder: \_\_\_\_\_ \*Sex: \_\_\_\_\_ \*Date of Birth: \_\_\_\_\_ \*SS# \_\_\_\_\_

**\*Policy Holder Address**

(if different than client): \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

\*Phone: \_\_\_\_\_ Employer: \_\_\_\_\_ \*Relationship to client: \_\_\_\_\_

**Secondary Insurance**

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\*Insurance Carrier: \_\_\_\_\_ \*Policy ID#: \_\_\_\_\_

\*Policy Holder: \_\_\_\_\_ \*Sex: \_\_\_\_\_ \*Date of Birth: \_\_\_\_\_ \*SS# \_\_\_\_\_

(if different from primary)

**\*Policy Holder Address**

(if different than client): \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

\*Phone: \_\_\_\_\_ Employer: \_\_\_\_\_ \*Relationship to Client: \_\_\_\_\_

**Insurance Authorization and Assignment:**

I hereby authorize Interface Center to furnish information requested by my insurance carrier for the purpose of processing claims. Furthermore, I understand I am financially responsible for all balances not covered by my insurance carrier(s).

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

COPY OF INSURANCE CARD \_\_\_\_\_ COPY OF PHOTO ID \_\_\_\_\_

\*required